MT. SHERMAN WATER ASSOCIATION
BOARD OF DIRECTOR'S MEETING
MONDAY JUNE 9TH 5:30 P.M.

Dear Directors:

Enclosed please find the board minutes, transaction report and director's report for the month of May 2008.

If you have any questions before the meeting please feel free to give me a call.

Thank You,

Karen

Karen Edgmon
Billing Clerk
Mt. Sherman Water Association

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of May 08
Printed: 05/28/08 21:11

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,589,200	100.0%
Water Sold to Customers	959,160	60.4%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	630,040	39.6%
Average Use Per Account	3,064	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	7446.61	0.00	0.00	0.00	94.20	508.14
Average	23.79	0.00	0.00	0.00	0.30	1.37
Active	313	0	0	0	313	372
Inactive	63	376	376	376	63	4

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	9,297.68	319
Credit Balances BOM	(1,005.94)	19
Debit Balances BOM	10,303.62	300
Payments	8,767.11	280
Charges for Services	8,048.95	
Penalty Charges	199.38	48
Adjustments	181.87	3
Total Delinquent EOM (end/month)	565.00	16
Delinquent EOM (30-60 days)	229.83	10
Delinquent EOM (60-90 days)	208.15	4
Delinquent EOM (over 90)	127.02	2
Credit Balances EOM	(834.64)	19
Debit Balances EOM	9,795.41	299
Balance Due EOM	8,960.77	318

Disconnections	1	Larry Koza
Disconnected & Uncollected	0.00	
New Customers Added	0	

Transaction Report

5/1/08 Through 5/29/08

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 4/30/08				23,349.01
5/7/08	DEP			Water Sales		625.67
5/7/08	DEP			Water Sales		1,255.09
5/7/08	3822	Jasper Post Office	postage	Postage and Delivery		-410.00
5/7/08	3823	Coy Brasel		Refund Of Meter Deposit		-60.35
5/12/08	3824	Jim Culver	mowing pump house	Contract Labor		-100.00
5/13/08	DEP		Roy Wade	Installation		260.00
5/13/08	DEP			Water Sales		2,287.47
5/13/08	3825	Karen Edgmon		Contract Labor		-981.50
5/13/08	3826	Karen Edgmon		Rent		-75.00
5/15/08	DEP			Water Sales		1,089.22
5/15/08	EFT	F H A		Loan		-1,020.00
5/15/08	3827	First National Bank/Green F...	money market account	Savings		-10,000.00
5/15/08	3828	SafeCo Insurance		Insurance		-145.00
5/19/08	3829	Dept. Of Finance & Adm.		Sales Tax		-488.00
5/20/08	DEP			Water Sales		880.10
5/20/08	3830	Jackie Fears	reading meters	Contract Labor		-200.00
5/20/08	3831	Jackie Fears	reading meters	Expense		-75.00
5/22/08	3832	Ivan Reynolds		Contract Labor		-1,100.00
5/22/08	3833	Ivan Reynolds		Expense		-35.00
5/23/08	EFT	Tri Co. Telephone		Utilities:Telephone		-29.57
5/23/08	EFT	Tri Co. Telephone		Utilities:Telephone		-33.50
5/27/08	DEP			Water Sales		2,443.36
5/27/08	EFT	Carroll Electric		Utilities:Gas & Electric		-17.67
5/27/08	EFT	Carroll Electric		Utilities:Gas & Electric		-84.91
5/27/08	EFT	Carroll Electric		Utilities:Gas & Electric		-1,415.63
5/29/08	3834	Walmart	legal paper CCRs	Office		-18.26
		TOTAL 5/1/08 - 5/29/08				**-7,448.48**
		BALANCE 5/29/08				15,900.53

TOTAL INFLOWS	8,840.91
TOTAL OUTFLOWS	-16,289.39
NET TOTAL	**-7,448.48**

Scribe:	Odie J. Watts		
Date:	**May 12, 2008**	**Time:** 5:34 PM – 5:58 PM	

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
#	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
#	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:	
	No guests or customers attended the meeting.	

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:34 P.M.
2. Meeting Minutes	The minutes from the April 2008 meeting were approved at written. Motion to approve the minutes – Betty Stivers, Second by Ben Szabrowicz. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon reviewed the financial report for the period April 1st through April 30th 2008. The most significant items from the report are: • Few checks were written. Paid utilities and contract labor. • Received bad check from Lynn Kaney for meter deposit. Contact was made and a Thursday (5/15/08) was given as the deadline to bring in cash or money order or the meter will be removed. • Water loss rate was 24.9%. Ivan explained that there is a undetected leak. He will continue searching for it. • Arrangements have been made with Porter/Killingworth to perform the audit this year. Audit will commence during the week of 5/12/08 at a cost of $1,500. Karen will continue to search for another auditing firm. • Motion to approve the reports – Betty Stivers, Second by Ben Szabrowicz. No Abstentions.
4. Water Operator's Report	Ivan Reynolds reviewed the Water Operator's Report: • Pulled Larry Cosell meter at Donal Long's rent house. • Hooked up Lynn Keeney to Coy Brasel rental trailer. May have to pull the meter due to bad check written to cover meter deposit (see above). • Roy Wade requested a new meter installation on Shiloh. Telephone line have been marked. Will install this week if weather permits. • Talked to Randy Laverty's office and the paper work for the Shiloh and Low Gap projects will be sent from ESI for signature and cover letter for the grant agencies. Tim Mays will send copies to Jim Bowen. • Horst Graalmann is requesting an extension on Shiloh for 12 cabins with separate meters on a 4" line. The project will be totally paid for by the owners including all engineering, health department few and will be guaranteed for one year. Ivan

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	reiterated the system can withstand this addition. Betty Stivers made a motion to accept the proposal, 2nd by Ben Szabrowicz. • The booster pump station upgrade is still pending. See action item 43. • There is a leak that has not as yet been detected. Will continue looking. • Due to cost of vehicle operation Ivan requested the Board approve a $25 monthly contract increase. The Board agreed and awarded a $35 monthly increase. Betty Stivers made the motion to grant the increase, 2nd by Ben Szabrowic. Motion to approve the report – Betty Stivers, Second by Ben Szabrowicz. No Abstentions.
5. Old Business	▪ Action Item 41: IN WORK. Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready. As of 10/9/06 the inventory is complete and the software to enter the information was made available. No change in status as of March 12, 2007. Ivan has delivered the inventory to Karen. There is still some remaining information to collect. Action Item will remain open as of December 12, 2007. Action Item will remain open as of January 14, 2008. Action Item will remain open as of February 11, 2008. Work is progressing as of March 10, item to remain open. Item will remain open as of May 12, 2008. ▪ Action Item 43: Design is finished on the booster station upgrade and cost should be available for board approval by the December, 2007 meeting. Ivan expects cost in time for January meeting. Design plans will not be ready until February 2008 meeting. No update from Electrician as of February 11, 2008 and will remain open. As of March 10, 2008 information should be arriving within the week and be presented at April meeting. No cost estimate has been received so item will remain open as of May 12, 2008. ▪ Action Item 45: Opened on April 14, 2008 and assigned to Ivan Reynolds. Ivan will contact ESI to see if there were any cost reduction options and/or alternate grant funding sources for the Murray Road and Low Gap extension projects. At the moment, based on the latest ESI report and cost estimates, the projects will not be cost effective. As of May 12, 2008 Ivan has talked to Laverty's office and the paper work will be sent from ESI for signature and a cover letter for the grant agencies. Tim Mays will send copies to Jim Bowen.
6. New Business	• Jackie Fears,
7. Adjournment	Meeting adjourned at 5:54 P.M.
8. Next Meeting	**NOTE MEETING START TIME: The next meeting is scheduled for June 9, 2008 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.**

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 41	9/11/06	Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready.	Ivan Reynolds and Odie Watts	10/9/06	**IN WORK**
AI 43	4/9/07	Ivan will contact an electrician to determine the cost of updating the control panel at the booster pump station.	Ivan Reynolds	5/14/07	**IN WORK**

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI46	4/14/08	Ivan will get back to ESI to look at other sources of grants to fund the Murray Road and Low Gap extensions and to determine if there are any cost reduction avenues open that might make the project more cost effective.	Ivan Reynolds	5/12/08	IN WORK

Mt Sherman Water Assn
Water Operators Report
June 9, 2008

I did a new installation on Shiloh for Roy Wade by the Shiloh Baptist Church. New Hersey Meter s\n 7026925. Begun at zero.

I received five chlorine cylinders and returned five,

I checked one of Edd Frenchs rental cabins for a water Leak because of excessive usage. Their appeared to be no leak at all,

I located water lines for the telephone company by David Brantley, Bob McDaniel and Wayne Carr for line Work.

I'm still looking for water leaks. I fixed a leak by the Shiloh Tank and am hopeful of finding the others.

I talked with Brent Edgemon about doing pro rata on the Low Gap Line and he is discussing this with his neighbors And he appears to be ready to proceed with the 2 inch water line separate from the Grant request. I explained the cost of the Engineering to him and will be able to give him a cost when I know who is involved and where the line will Terminate. They will need a pressure station.

I read several meters for Karen.

The Booster Pump is still on hold.

I talked with Tim Mays and as soon the Low Gap line is Determined he will continue . I told him I would call him as soon as I know.

By Ivan Reynolds, Water Operator